

RECREATION & PARKS COMMISSION
MEETING MINUTES SYNOPSIS
January 13, 2016 – 8:30 a.m.
Jerry Hammond Building
1111 E. Broad St., Columbus, OH 43215

Call to Order

8:39 a.m.

Present

Commissioners: Jeff McNealey, Jennifer Adair, Dave Paul, Barry Pickett, & Mataryun Wright

Staff: Tony Collins, Steve Aumiller, Eric Brandon, Brandi Braun, Stephanie Brock, Steve Hiland, Terri Leist, Jason Nicholson, Mollie O'Donnell & Leslie Strader

Director's Comments

- Director Collins reviewed the Directors Report
- Announced that summer camp registration will be spilt out due to Activenet challenges
- Leslie Strader, new employee was introduced. She will be working with the Departments CRC's, Friends Groups, and other volunteer organizations; finding ways to engage them more
- There are 8-9 501C groups; \$2.5M value to the department
- Commissioner McNealey would like to have the number of Friends Groups, CRC's and monies donated/raised, to one of the upcoming Commission Meetings

Previous Board Meeting minutes

Commissioner McNealey tabled the approval of the December minutes until February. Updates need to be made to the titles of President McNealey (listed as Chair) and Vice-President Paul (listed as Co-Chair).

Old Business

The Commission discussed Ord# 3160-2015, that was tabled from the December Commission meeting. Steve Hiland presented the detailed cost analysis.

- Cost recovery presentation given – Golf used as an example
- Parks serve everyone = no charge, no daily fee
- Commission sets cost recovery fees
- Director Collins and Recreation and Parks staff will set fee policy
- Adair – Areas that have over 100% cost recovery, why not reduce cost?
- McNealey – Other areas recover much less, the difference needs to be made up in other areas
- Director Collins reviewed shelter rentals
 - Capital costs + Annual Maintenance + Sq. footage maintenance costs
- Policy doesn't have to be set today; staff can go back review and approve costs. Items being used:
 - Community Goal/Need/Policy

- Market Rate
- Cost Recovery
- Direct cost and Indirect cost were presented
- Big Run shelter costs were presented: \$40/hr., department charges \$25/hr., market rate is \$75/hr.
- Paul – How is the market determined?
- Central Ohio is used as a market range. Range depends on services being offered
- McNealey – Hours used could determine cost; Prime & Non-Prime rates
- McNealey – How do we know if the fee policy is working?
- Collins – Staff will monitor and do annual reports, bring them to the commission for review
- Outdoor Pools – Serve a general public benefit
- Reduce costs with appropriate business model, services may change accordingly
- Wright – Policy may have too much range to be beneficial
- Collins – Costs associated to maintain goes along with rate increases
- Only large fees/changes will be brought to the Commission
- Wright – Seek input from the community for what their priorities are; Make it part of the fee policy discussions
- Collins – CRC's can be used as an initial sounding board; internal survey by E.O.Y.
- Data in this policy is based on what the communities thought were important
- Check in with 7 cities for a comparable
- Utilization numbers should be brought to the September meeting for 2014 – September 2016

On a motion made by Commissioner Pickett, and seconded by Commissioner Paul the commission unanimously approved Ord. 3160-2015.

New Business

Special Event Fee Policy – Presented by Jason Nicholson

- The growth changes in Columbus now make it a convention city
- Special events will no longer accept races that have under 1,000 participants
- Saturation is an issue
- \$78,000 was brought in, the cities cost is \$300,000
- Columbus is the least in terms of costs. There are too many variable costs and management practices need to be put into place.
- Rates are being increased
- September 2017 rates are to be brought in for review and approval
- \$9,600 is Recreation and Parks cost for a 15,000 participant race; these are just administrative costs. Special duty comes from general tax fund.
- Budgetary impact presented in February
- McNealey – Would like to have a video made of what it really takes for Special Events to put on a race

On a motion made by Commissioner Paul, and seconded by Commissioner Adair the commission approved the new Special Event Fee Policy. Commissioner Wright did abstain.

Administration Committee – Open – The following ordinances were presented:

1. **Granville Park – Park Hour Changes:** This ordinance is to authorize the Director of Recreation and Parks to change the park hours for the Granville Park, located at 5467 Aqua St., Columbus, OH 43229, from 7:00a-11:00p to Sunrise to Sunset.

On a motion made by Commissioner Paul, and seconded by Commissioner Pickett the commission unanimously approved these changes.

2. **Gillie Lease (Ord# 0108-2016):** This ordinance is to authorize and direct the Director of Recreation and Parks to modify contract EL016677 for the lease agreement with MC-NC, LLC Company for space used for the operation of a senior center; to authorize the appropriation of \$140,000.00 from the unappropriated balance of the Special Income Tax Fund; to authorize the expenditure of \$140,000.00 from the Special Income Tax Fund. (\$140,000.00).

On a motion made by Commissioner Paul, and seconded by Commissioner Adair the commission unanimously approved Ord. 0108-2016.

3. **G&J Pepsi Contract Extension (Ord# 0125-2016):** This ordinance is to authorize the Director of Recreation and Parks to modify and extend the existing revenue-generating contract with G&J Pepsi Cola Bottlers, Inc. to operate, maintain, and supply two, full-service beverage machines at a site designated by the Recreation and Parks Department in Bicentennial Park. The purpose is to assure beverage opportunities to the public of the highest quality obtainable and at a reasonable cost.

On a motion made by Commissioner Wright, and seconded by Commissioner Adair the commission unanimously approved Ord. 0125-2016.

COAAA Committee – Barry Pickett – No Legislation

Forestry Committee – Linda Logan – No Legislation

Golf Committee – Karla Rothan – The following ordinance was presented:

1. **Auditors Certificate – 2016 Golf Course Improvements (Ord #0078-2016):** This ordinance is to authorize and direct the City Auditor to set up a certificate in the amount of \$50,000.00 for various expenditures for labor, material, and equipment in conjunction with Recreation and Parks golf course improvements; to authorize the expenditure of \$50,000.00 from the Recreation and Parks Voted Bond Fund; and to declare an emergency. (\$50,000.00)

Natural Resources/Outdoor Education Committee – Open – No Legislation

Parks/Maintenance Committee – Jennifer Adair - No Legislation

Planning Committee – Dave Paul – The following ordinances were presented:

1. **Auditors Certificate – 2016 UIRF Improvements (Ord# 0079-2016):** This ordinance is to authorize and direct the City Auditor to set up a certificate in the amount of \$100,000.00 for various expenditures for labor, material, and equipment in conjunction with Recreation and Parks UIRF improvements; to authorize the expenditure of \$100,000.00 from the Recreation and Parks Voted Bond Fund; and to declare an emergency. (\$100,000.00)

On a motion made by Commissioner Adair, and seconded by Commissioner Paul the commission unanimously approved Ord. 0079-2016.

2. **City Attorney – Hire and Acquire for Clean Ohio Grant (Ord# 0074-2016):** This ordinance is to authorize the City Attorney to spend funds to acquire in good faith certain fee simple title and lesser real property interests and contract for associated professional services in order for the Recreation and Parks Department to timely complete the Big Walnut Creek Confluence Protection Public Project; and to declare an emergency. (\$614,500.00)

On a motion made by Commissioner Adair, and seconded by Commissioner Pickett the commission unanimously approved Ord. 0074-2016.

3. **Alum Crest Park Improvements (Ord# 0109-2016):** This ordinance is to authorize the Director of the Recreation and Parks Department to enter into contract with Pavement Protectors dba M&D Blacktop Sealing for the removal and replacement of the existing 20+ year old playground equipment along with improvements to the existing basketball court, new site furnishings and new shade trees; to authorize the expenditure of \$121,000.00 from the Recreation and Parks Voted Bond Fund and Permanent Improvement Fund; and to declare an emergency. (\$121,500.00)

On a motion made by Commissioner Adair, and seconded by Commissioner Wright the commission unanimously approved Ord. 0109-2016.

4. **Marion Franklin Community Playground Build (Ord# 0110-2016):** This ordinance is to authorize the Director of the Recreation and Parks Department to enter into contract with Playworld Midstates for the design, site preparation and supervision of a community built playground at the Marion Franklin Community Center; to authorize the expenditure of \$51,203.00 from the Recreation and Parks Voted Bond Fund; and to declare an emergency. (\$51,203.00)

On a motion made by Commissioner Adair, and seconded by Commissioner Pickett the commission unanimously approved Ord. 0110-2016.

5. **Indian Mound Recreation Center Design (Ord# 0111-2016):** This ordinance is to authorize the Director of the Recreation and Parks Department to enter into contract with Playworld Midstates Hardline Design Company for architectural design services to make renovations and improvements to the Indian Mound Recreation Center; to authorize the expenditure of \$560,422.00 from the Recreation and Parks Voted Bond Fund; and to declare an emergency. (\$560,422.00)

On a motion made by Commissioner Adair, and seconded by Commissioner Wright the commission unanimously approved Ord. 0111-2016.

6. **ODNR NatureWorks Grant Acceptance (Ord# 0112-2016):** This ordinance is to authorize the Director of Recreation and Parks to accept a NatureWorks grant from the Ohio Department of Natural Resources for the development and construction of a parkland/access point for the Lower Olentangy Water Trail at the corner of King Avenue and Olentangy River Road; and to declare an emergency.

On a motion made by Commissioner Pickett, and seconded by Commissioner Adair the commission unanimously approved Ord. 0112-2016.

7. **ODNR 2016 Grant Applications (Ord# 0126-2016):** This ordinance is to authorize the Director of Recreation and Parks to apply for grant funding from the Ohio Department of Natural Resources, Clean Ohio Trails Fund (COTF) for the Shepard Connector---Alum Creek Trail; and also for Recreational Trails Program (RTP) for the Berliner Scioto Single Track. The application is a Resolution of Support required by the state for all application submittals. No funds are obligated.

On a motion made by Commissioner Pickett, and seconded by Commissioner Adair the commission unanimously approved Ord. 0126-2016.

Recreation Committee – Mo Wright – The following ordinance was presented:

1. **Sports Field Maintenance Equipment (Ord# 0075-2016):** This ordinance is to authorize the Director of Finance and Management to enter into various contracts for the purchase of sports field maintenance equipment for the Recreation and Parks Department; to authorize the expenditure of \$30,395.00 from the Recreation and Parks Voted Bond Fund; to establish an Auditor's certificate in the amount of \$30,395.00 for the purchases outlined in this legislation; and to declare an emergency. (\$30,395.00)

On a motion made by Commissioner Adair, and seconded by Commissioner Wright the commission unanimously approved Ord. 0075-2016.

Addendum(s)

Planning Committee – Dave Paul - The following ordinance was presented:

1. **Fisher Homes Sewer Easement (Ord# 0135-2016):** This ordinance is to authorize the Director of the Recreation and Parks Department to execute and acknowledge all instrument(s), as approved by the City Attorney, necessary to quit claim grant to the Fischer Development Company, a Kentucky corporation, temporary construction and sewer utility easements to construct and maintain certain sewer facilities and associated appurtenances burdening the City's real property in the vicinity of Refugee Road and Blacklick Creek, Columbus, Ohio 43110, in consideration of total payment in the amount of \$10,828.60 U.S. Dollars; and to declare an emergency. (\$0.00)

On a motion made by Commissioner Paul, and seconded by Commissioner Wright the commission unanimously approved Ord. 0135-2016.

Recreation Committee – Mo Wright – The following ordinance was presented:

1. **Columbus Aquatics Center HVAC Emergency (Ord 0164-2016):** This ordinance is to authorize and direct the Director of Recreation and Parks to enter into contract with General Temperature Control for the Columbus Aquatics Center HVAC Improvements Project; to authorize the expenditure of \$36,800.00 from the Recreation and Parks Voted Bond Fund; and to declare an emergency. (\$36,800.00)

On a motion made by Commissioner Paul, and seconded by Commissioner Wright the commission unanimously approved Ord. 0164-2016.

Commission Comments

None

Public Comments

None

Adjournment

10:57a.m.

Jeffrey McNealy, President

Tony A. Collins, Director